



United States Department of State

Foreign Service Institute

*1400 Key Boulevard
Arlington, Virginia 22209*

October 27, 1982

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[Redacted]
Director of Training and
Education
Central Intelligence Agency
Washington, D. C. 20505

Dear Hal:

We are delighted that you will be able to attend the follow-up session to our Airlie House meeting scheduled for Wednesday, November 9, at 2:30 p.m., in Room 1203 of FSI's main building at 1400 Key Boulevard in Arlington. I would think the meeting would go on most of the afternoon--till 4:30 or 5:00 p.m.

From our perspective, we believe it would be useful to begin the session with a review of those items discussed during our June meeting, summarized and sent to you as an attachment to my July 22 letter. Included would be a report on progress toward gaining a permanent, institutional status for our group. We would then like to hear from each of you. So far as new business is concerned, we would like to ask for a sharing of experience in methods of evaluation of training effectiveness.

Let me know what subjects, if any, you want to add. I would like to get an agenda out to participants by November 5.

Sincerely,

A handwritten signature in cursive script, appearing to read "Steve".

Stephen Low
Director